



Newcastle Junior Cricket Association Match Day Duty Officer

OBJECTIVE:

All clubs are required to have Duty Officers at their venue performing duties that support the on-field activities taking place.

Duty Officers perform a range of roles to support the safe delivery of cricket and provide a positive experience for all people at that venue, including players, officials and spectators.

Each team's duty officer will be responsible for managing the behaviour of their own team's players/parents/spectators.

RESPONSIBILITIES:

- **MAINTAIN A VISIBLE PRESENCE.** Duty Officers should wear a high-visibility vest so that they are immediately identifiable at the venue. Hi-vis vests should be supplied by their club.
- **ANSWER QUESTIONS.** Duty Officers may be required to answer questions from people not familiar with the venue regarding things such as toilets, shops and parking.
- **SUPPORT UMPIRES.** Supervise players/parents/spectators as required. Monitor language reinforcing the values of the club & association.
- **SPECTATORS.** Move around the ground monitoring spectator behaviour and addressing abusive or aggressive behaviour, as required and if comfortable in doing so. If not comfortable intervening, then either make a verbal report to the umpire at the ground, or a written report to the club or the association. Duty Officers are only expected to address inappropriate behaviour **of their own team**. Any such behaviour from the opposition should be reported to the opposition's Duty Officer as first step.
- **ALCOHOL.** Reinforce the rules of zero alcohol consumption at junior matches at all venues, if required.
- **EMERGENCY.** Know where support is available if required. This may be a committee member in the first instance or how to call an ambulance or police if required.
- **COMMUNICATE:** With the match day officials (umpire/coach/manager) and the Duty Officer supplied by the opposition team, to facilitate a positive environment for both teams.
- Know who to report to at the end of the match if there is anything that requires reporting.